

**Village of Pocahontas**  
**Regular Board Meeting**  
**Monday February 24, 2025, 7:00 P.M.**

Meeting called to order by Village President, Karen Heilig. Following the Pledge of Allegiance, the roll call was taken with the following trustees present: Matt Hawley, Dave Crawford, Pat Forhan, and Adam Evans. Trustees Sue Kovach and Danny Beard Jr were absent

Also present were Loni Hensler, Diane Griffith, Rob Kenny, Briar Weiss, Randi Smith, Mel Griffith, Tina Aper, Don Hawley, Brenda Kleinik, Jeff Kleinik, Shannon Links, Travis Norris, Trevor Kinkel, Allie Hunter, Mike Mueller, Sunny Tut, and Attorney – Michael Geaschel.

**Approval of Minutes**

Karen asked if there were any additions or corrections to the minutes that were read aloud. Adam made a motion to accept the minutes as written. Matt 2<sup>nd</sup> – roll call on motion, with all yes, motion approved.

**January Bills**

Karen asked if there were any additions or corrections to the January bills. Matt made a motion to accept the February bills as presented. Dave 2<sup>nd</sup> – roll call on motion, with all yes, motion approved.

**Visitors:**

Travis Norris and Trevor Kinkel were present to talk about Neptune Meters. They discussed why their system stands out over the competitors. A quote was given (paperwork attached).

**Attorney – Michael Geaschel**

**Update on Problematic Property:** February 11<sup>th</sup> was the scheduled bench trial. A trial did not take place, but it was agreed upon that the landowner had some stipulations to take care of before the next court date on April 15, 2025, at 9:00 am. Rob advised that he went and inspected the property on the date requested and noticed items had been moved but there was not much of an improvement. The stipulations were that he cannot burn anything except leaves and firewood, cannot have any other vehicles on the property, only 3 dumpsters allowed at 1 time. Rob will make another inspection before the next court date and if he doesn't comply, we will take it back to court for the damage and violations.

**Truck Stop Update:** Tis appears to be moving in the right direction, currently. Ryan is working out details with the engineer.

**Water/Sewer:**

Briar advised that they plan on tapping the water meter west of town tomorrow.

Briar confirmed the MFT can roll over and is currently working on the numbers for the next year.

Once it dries up, Public works intend on rocking the alleys.

Briar wanted to see what the board thinks about mobile vs stationery generators. A mobile one is what would be needed but at this time, we will work with what we have.

**Consideration/Action: Hiring of Seasonal Employee/Mowing position**

Discussion was held and it was decided we will see how it goes with only Briar and Randi at the moment.

Karen advised that Public Works was stopped and told that they should not salt the roads as it will damage them, and they must use sand. Karen told Public Works to salt the roads.

**Building/Zoning:**

Fon advised he had been checking the progress of the truck stop. He was advised the water is on but they still need to update the road and get the sewer installed.

There are some other various small projects going on in town.

Don advised that the board meeting agendas are not posted on the website before the meetings. He, along with the board, would like to see this start happening. Loni will need all the information for the meetings by the Wednesday before the meeting to have time to submit it for posting.

It was advised that 507 Academy will be torn down soon.

**Police:**

No updates

**Discussion: Audit**

Diane and Loni were advised that the earliest we would receive FY23 audit would be the end of May, at best. As for FY24, we are unsure of that. Other Auditing firms have been contacted about getting quotes for FY25 audit.

**Consideration/Action: Roof Repairs**

The hole was repaired for \$850.

Adam has someone coming out to look at the roof and give an estimate.

### **Consideration/Action: Appeals Committee Recommendation**

Jim Moore recommended, on behalf of the Appeals Committee, that the board give an extension to David and Allie Hunter until May 31, 2025 to have all issues remediated.

Matt made a motion to accept the Appeals Committee recommendation to give an extension of May 31, 2025 to David & Allie Hunter to remediate the issues pertaining to their property. Pat 2<sup>nd</sup> – roll call on motion, with all yes, motion approved.

Jim had several questions about the Appeals Committee and the processes. He wanted to know about the length of the terms. He would like to see that maybe they rotate chairpersons.

Jim created a new Appeals request form so that the committee has more of a picture of what they are trying to review. It must be filled out completely.

Jim asked who determines the violations. The nuisance committee oversees this. Pictures will need to be taken when there is a reported nuisance. The process is: receive the complaint; advise the nuisance committee to verify and take pictures as needed; advise the Clerk or Treasurer of the issue, they will fill out the violation form and log for the records; police will deliver the ordinance letters.

### **Consideration/Action: Approval of the Rottler Contract**

This issue will be tabled and will look for additional quotes.

### **Consideration/Action: Approval of Bradford Bank loan for Lift Station**

Loni was advised right before the meeting that Bradford would consider approving the loan, but we would need to move all our accounts to Bradford. Currently we have 13 checking accounts. Diane and Loni will investigate simplifying the checking accounts and possibly combining them. Adam made a motion to consolidate banking accounts and look into changing banks. Matt 2<sup>nd</sup> – roll call on motion, with all yes, motion approved.

### **Consideration/Action: Radius Rods to make Upgrades to Pavilion**

Don advised that Pavilion #2 is deteriorating. Radius Rods was seeking permission to donate time, materials, and labor to fix the posts. Adam made a motion allowing the Radius Rods to make the updates. Pat 2<sup>nd</sup> – roll call on motion, with all yes, motion approved. A liability waiver will need to be signed before work can be done.

### **Consideration/Action: Charitable Donation to the school for the Color Run**

Adam made a motion to make a charitable donation to the school for the Color Run but take it from the park fund. Dave 2<sup>nd</sup> – roll call on motion, with all yes, motion approved.

**Discussion: Upgrade Little League Electric**

There were some questions about a higher utility bill. The security light is the only breaker on. It was advised to get some quotes to make the electric safe before being used.

**Discussion: Budget**

This will be discussed more at the March 10<sup>th</sup> Committee meeting.

**Discussion: Appointed Clerk pay, benefits, requirements**

Adam advised adding this into the budget.

Adam made a motion to go into a closed session at 8:53 pm for personnel and legal. Pat 2<sup>nd</sup> – roll call on motion, with all yes, motion approved.

Meeting called back to order at 9:55pm

Adam made a motion to adjourn meeting. Pat 2<sup>nd</sup>- roll call on motion, with all yes, meeting adjourned at 9:56 pm.